



# RORO Booking Request Form

704 Ritchie Road, Capital Heights, MD 20743

TEL: 240.830.2606

E-MAIL: info@WorldShipLLC.com

FAX: 240-830-2514

Information filled will be stored and used on subsequent shipment unless otherwise noted by the exporter. Terms and conditions here in apply on current and future shipment/transactions sent to us by email or verbally without filling out this form. All transactions are governed by our terms and conditions on our bill of lading.

SHIPPER (MUST BE A USA ADDRESS & SIGNOR ON TITLE)		CONSIGNEE/ RECEIVER AT PORT OF DESTINATION	
Company Name		Company Name	
Contact person		Contact person	
Physical Address		Physical Address	
City, State and Zip code		City, State and Zip code	
Tel #		Tel #	
Email address		Email address	

Shipper: Give one of the following: IRS # \_\_\_\_\_ Passport # \_\_\_\_\_ (needed for AES filing with US Customs)

VEHICLE DESCRIPTION (Every field is important. Please fill each field in its entirety.)							
YEAR	MAKE	MODEL	VIN #	VALUE (\$)	PORT OF LOADING	PORT OF DESTINATION	CITY & STATE OF VEHICLE ORIGIN

## Export Power Of Attorney (POA) and AES Filing Clause & Information

I here authorize WorldShip, LLC & their employees: To act as my forwarding agent for the export control and customs purposes. To prepare, sign, declare or swear to any Shipper's Export Declaration required by law or regulations in connection with the exportation of any commodity shipped by me. To do all the things necessary to ensure compliance with all requirements pursuant to section 192 of the U.S. Customs regulations: This authority is to remain in full effect for all shipment until revoked in writing by exporter.

I also give my written authorization for WorldShip, LLC to file the AES on my behalf for my shipment. I understand that I must provide the owner's complete name, address, telephone, Passport # or TAX ID number for AES filing.

Exporters name: \_\_\_\_\_

Full Address Inc. city, state, zip \_\_\_\_\_

Telephone # \_\_\_\_\_ Passport # \_\_\_\_\_ or TAX ID (EIN #) \_\_\_\_\_

Signature \_\_\_\_\_ Date signed \_\_\_\_\_

**Insurance:** WorldShip, LLC will not be liable for any damages arising on your shipment. Take necessary steps to safeguard your shipment by taking insurance. Please ask us for the current rate.

## DEAR CUSTOMER, PLEASE READ THE BELOW INFORMATION/ CLAUSES CAREFULLY.

This is a **"MASTER APPLICATION"** form. Terms and conditions here in, as well as the ones in our **Bill of Lading** affect all the shipment tendered to WorldShip, LLC effective the signature date on this form.

- \* You will not be required to fill out any other forms after completing and filling out this form and the Power of Attorney form.
- \* You are required to be the cargo owner for all the shipment you tender to WorldShip, LLC. Meaning you must provide us with the Bill of sale/commercial invoice with your name or company name proving that you own the cargo. Please always fax these documents to 240-830-2514 or email them to [info@worldshipllc.com](mailto:info@worldshipllc.com) upon tendering any shipment to us.
- \* If you are not the owner of the cargo at any given time, please request for the **"CIF Cargo Owner Form"**. This "CIF form" must be signed by the cargo owner.
- \* We require a form of ID to be submitted along with this form. E.g. Passport copy if providing a passport number for AES filing purposes or Government issued ID if providing EIN/Tax ID
- \* A Passport copy is needed from each shipper if you're providing a passport No. If no passport then a Tax id No is acceptable along with a state id.
- \* Unless requested by you, cargo insurance is never provided. You can always add insurance at a fee. Request quote before tendering your shipment if you are in need of this service.

### **PAYMENT TERMS DISCLOSURE**

In order to meet our obligation to our numerous carriers, WorldShip, LLC requires payment to be made prior to vessel departure. However, if you opt to make payment after the vessel has departed the Port Of Loading, the below conditions must be met. Please read through and sign, date at the bottom of the page.

1. Payment must be made within **10 calendar days** from the vessel's departure date for all **"Direct"** shipment i.e. shipment shipped on vessels sailing directly to the Port of delivery without stopping at a different location for offloading AND within **20 calendar days** for all shipment shipped on **"Trans-Shipment"** vessels i.e. vessels with stop overs at a different location before going to final destination. Failure to meet the deadline, a **5% late payment fee** will be applied to the outstanding balance on the **15th calendar date** (from the vessel's departure date) **for direct shipment** and on the **25th calendar date** from the vessel's departure **for Trans-shipment shipment**. If payment is not received by the **30th calendar date** from the vessel's departure date, the late payment fee will escalate **to 7% of the total outstanding balance. (In addition to the initial 5% late payment fee applied previously)**.
2. If payment is not received by the **45th day**, from the shipment departure date, WorldShip, LLC reserves the right to auction the shipment for the purpose of raising the cost of freight. All expenses associated with the auction process will be deducted from the funds received after the sale. Any balance left will be issued back to the bill to person on our records for the particular shipment.
- \* A notice in form of an email, postal mail, telephone call (or any form of communication) will be sent in reference to a possible lien being placed on your shipment before the lien process begins.
3. Invoices will be **prepared per vessel basis** and NOT per individual car or container. All outstanding transactions for all shipment shipped in the same vessel must be paid prior to bill of lading release. Unless otherwise noted, payment shall be made in the US and will be paid to WorldShip, LLC. We also reserve the right to hold funds paid for a different transaction for any outstanding invoices on account.

### **REFUNDS**

WorldShip, LLC accesses a 1.5% of the total invoice amount as service fee on all bookings made. This fee is included in the total ocean freight invoice. However, in cases where the transaction is cancelled by the customer, WorldShip, LLC reserves the right to deduct this fee from the customers down payment. The fee is not inclusive of the shipping line's charges if any or the truckers / other vendors charges if any. All payment will be refunded to the clients account if service was not initiated e.g. if a down payment is made on a container and the container has not been pulled from the port nor has WorldShip, prepared the shipping instructions, full refund will be made. If the container is pulled from the port, service fee for the trucker will be billed per truckers invoice + empty container fee accessed by the shipping line per their invoice and 1.5% service fee of the total invoice amount handling fee by WorldShip, LLC for preparing documentation and dispatching the order to the trucker etc. Complete breakdown of fees will be conveyed to the shipper pertaining to any hold on funds placed on the account in relation to any transaction. Refunds will be made in form of a check.

### **DEPARTURES AND ARRIVAL**

WorldShip, LLC will not be held liable to any estimated dates of departure or arrivals given to the customer. All departures and arrivals given are estimates and are non-binding. These dates can change without notice. It is the responsibility of the shipper to constantly keep track of the status of your cargo on the steamship lines website or by going to our website ([www.worldshipllc.com](http://www.worldshipllc.com)) and clicking on the shipping line that pertains to your shipment. However, please feel free to inquire about the status of your shipment from us at any time.

### **\*\*Customer's consent\*\*:**

I have read and fully understand the above terms and conditions. I agree to ship knowing fully well that I am bound by the terms and conditions set here in.

Customer's name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date signed: \_\_\_\_\_

Disclaimer: The foregoing Terms and Conditions apply to all shipment shipped under WorldShip, LLC. The above signature satisfies customer's obligation on all current and future transactions.